

Quick Pay Options and Email Addresses

- When requesting Quick Pay, please follow the instructions below to ensure your quick pay is processed accordingly.

Quick Pay – 3% - Check

1. Email all necessary documents over to carrierpayables@timelogisticsinc.com
2. **Subject Line must state Quick Pay 3%**
3. Documents – Invoice, Signed Rate Confirmation and Signed Delivery Receipts
4. Invoice must state quick pay 3%.
5. Payment will be processed and mailed within 7 days of receipt of invoice and all necessary documents.

Quick Pay – 5% - ACH

1. Email all necessary documents over to carrierpayables@timelogisticsinc.com
2. **Subject Line must state Quick Pay 5% - ACH**
3. Documents – Invoice, Signed Rate Confirmation, Signed Delivery Receipts, ACH Authorization Form
4. Invoice must state quick pay 5% - ACH.
5. Payment will be processed within 1 day of receipt of invoice and necessary documents

Please review below regarding our email addresses for invoicing and payment status:

Invoice Submission – carrierpayables@timelogisticsinc.com (this is noted on the Rate Confirmation)

Confirming Rates, Letter Of Release, Notice Of Assignment and Payment Status (when requesting payment status, please include Your invoice #) – ap@timelogisticsinc.com

ACH Credit Authorization Form

- Instructions:
- This form must be completed and signed by a representative of your company.
 - Please email the completed form to ap@timelogisticsinc.com.

_____ hereby authorizes

(Company Name)

Time Logistics, Inc.

to initiate credit entries to the checking account at the depository financial institution indicated below.

Remit Information

Carrier Name:	Carrier MC #:
Remit Address:	Remit Email:
Remit City, State Zip:	

Account Information

Bank Name:	Account Name:
Bank Address:	ABA/Routing Number:
Bank City, State Zip:	Account Number:
Currency:	SWIFT Code:

Contact Information

Name:	Title:
Phone:	Signature:
Email:	Date: